

CHAPTER 7

SQUADRON REVIEW

Introduction

1. The object of ceremonial drill is to enable a reviewing officer to judge the standard of drill and the steadiness of the unit on parade. The standard of ceremonial drill indicates to a great degree the efficiency of a unit's discipline.

Ceremonial Procedure

2. The ceremonial consists of:

- a. The reception of the reviewing officer.
- b. The inspection by the reviewing officer.
- c. The march past the reviewing officer.
- d. March off and dismissal.

3. A squadron commander whose squadron is to be reviewed has several options and his decision on the particular procedure to be adopted will be based on the area and shape of the ground available for parade, the size of his squadron, whether the squadron has a band, and so on. Local conditions in the Air Training Corps vary considerably and it is expected that a squadron commander will use his discretion in planning ceremonial; however, he should follow the procedures outlined as closely as possible.

4. Some of the options are as follows:

a. *Formation.* The squadron could be drawn up in single flight formation or, if there are sufficient cadets to form more than one flight, in column of flights, close column of flights or in line of flights.

b. *Squadron Banner.* Squadron banners may be paraded on all official parades except when the ATC Banner is on parade. A squadron banner party is to comprise of a cadet bearer and two cadet escorts only, none of whom is to be armed. The banner is not to be accorded either general or individual salutes but the parade should be called to attention when it is marched on or off the parade-ground and spectators may be asked to stand. The banner is to be lowered during the general salute and during the salute on the march past. It is to be positioned as described in ACP 20B, Admin Instruction No 4 *ie* six paces in front of the centre of No 1 flight, the squadron commander on these occasions taking up a position 12 paces in front of the centre of No 1 flight and during the march past in the rear of No 1 flight. It is not to be paraded within a Guard of Honour but may be paraded six paces in front of the centre of a Guard of Honour if required.

c. *Reception with Guard of Honour.* Guards of Honour are not essential and they need not be specially trained for squadron reviews. If, however, a Guard of Honour of high standard exists it may be provided for reception of the reviewing officer. After the reception the Guard of Honour should be reformed into three ranks and marched to take part in the main parade, but should not

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be inspected twice. The squadron commander is to remember to include orders for rifle drill in his parade orders and for the general salute to give "PRESENT ARMS" if a Guard of Honour is present. See Chapter 9 for drill and formation details.

d. *Reception Without Guard of Honour.* Detail should include arrangements for the parking of the car, opening of the car door, meeting and conducting the reviewing officer to the saluting point. The General Salute should be given as soon as the reviewing officer takes up his position on the saluting point.

e. *Prayers.* When prayers are held on parade they should be limited and should be held after the General Salute with the parade stood easy.

f. *Inspection.* During the inspection the reviewing officer is to be accompanied throughout by the squadron commander and on each flight by the flight commander. The flight commander is to obtain permission to stand the centre and rear ranks at ease while the front rank is being inspected and vice versa. When the inspection of No 1 flight begins the squadron commander will obtain permission to stand remaining flights (if any) at ease. Each flight commander will bring his flight to attention before the inspection of his flight begins and will also call it to attention before he salutes the reviewing officer on completion of the inspection of his flight. The band, if present, is also to be inspected.

g. *March Past.* The march past is to be carried out in column of route under the command of

- (1) The squadron commander and his flight commanders
- or
- (2) The cadet warrant officer and selected cadet NCOs. In this case the squadron commander falls out the squadron officers who then parade in a line behind the saluting point.

h. *Dismiss.* The squadron, after passing the saluting base, is to march off and dismiss at previously selected dismissal points or may return to the receiving base and dismiss there.

j. *Band.* The term "band" is used to include pipes, drums and trumpets. If no band is available, suitable music could be played at the appropriate time over loud-speakers. The band is to be formed up in the rear of the centre of the squadron at 10 paces distance (or less). The band is to play:

- (1) The "Advance" to order the squadron to march on.
- (2) The "General Salute".
- (3) Suitable background music during the inspection.
- (4) During the march-past.
- (5) After the last flight has stepped off to march past, the band is to follow it, march past and continue to its dismissal point.

The Review Parade-Ground

5. The parade-ground on which the unit receives and marches past the reviewing officer is normally to be a rectangle marked out as shown in Fig 18.

The four corners, numbered 1, 2, 3 and 4 are to be marked by the unit commander's flag on poles 2.4 m (8 ft) high. The saluting point is to be marked by the ATC Ensign on a pole 3.6 m (12 ft) high, set back five paces from the centre of the line joining points 2 and 3.

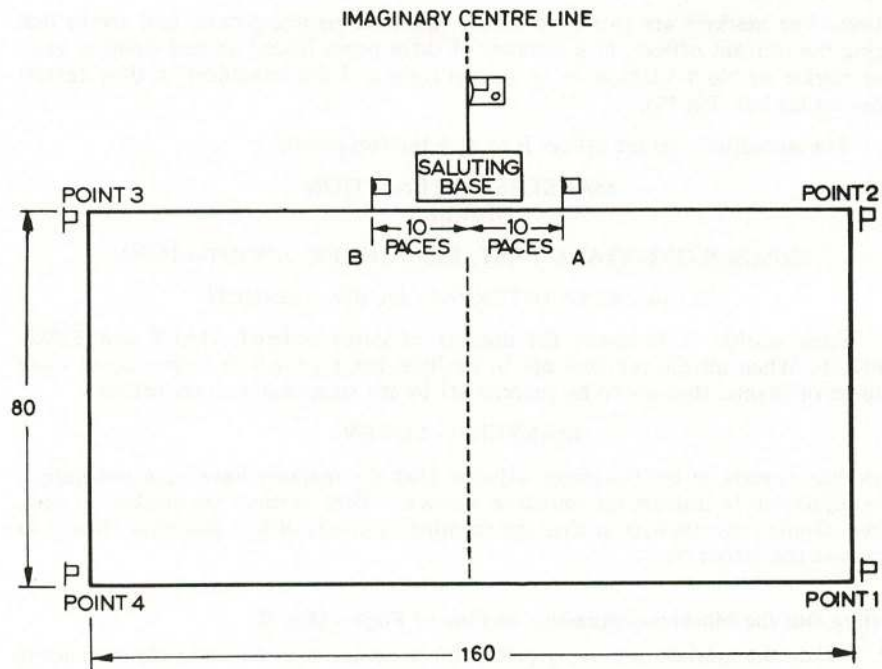


Fig 18 The Review Parade-Ground

6. Two points, A and B, are to be marked 10 paces to the left and right respectively of the saluting point in line with points 2 and 3—this distance of 20 paces is the “saluting base”. If a dais on which the reviewing officer is to stand can be provided, it is to be positioned centrally in front of the saluting point.

Setting out the Markers—Squadron in Close Column of Flights

7. If a squadron is composed of one flight (or more than one flight to be paraded in close column of flights or in column of flights) the marker(s) are to be positioned so that the No 1 flight is centred on the parade-ground centre line (Fig 19).

8. The smallest flight of five files plus right and left markers has a frontage of seven cadets. To find this distance in 75 cms (30 ins) “paces” multiply the numbers of cadets in the frontage (in this case seven) by $7/5 = 49/5 = 10$ paces. Similarly a flight comprising eight files (24 cadets) plus right and left markers (10 cadets) has a frontage of 14 paces. Remember that these spacings are based on 105 cms (42 ins) per cadet and will not be the correct frontage in 75 cms (30 ins) paces for cadets of small stature. A squadron warrant officer should measure and know the frontage of his flight or flights in 75 cms (30 ins) paces.

9. At the appropriate time the squadron warrant officer is to position himself in the correct place on the squadron parade-ground. Flights are to fall in on flight parade-grounds and are to be inspected by flight commanders. The flight commanders are to detail the right marker from each flight to report to the squadron warrant

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officer. The markers are to march to the squadron parade-ground and are to halt facing the warrant officer, at a distance of three paces from him and stand at ease. The marker of No 1 flight is to be on the right and the remainder in their correct order on his left (Fig 19).

10. The squadron warrant officer is to give the commands

MARKERS, ATTEN - TION
NUMBER

NUMBER ONE STAND FAST, REMAINDER, ABOUT—TURN
TO 14 PACES INTERVAL, QUICK—MARCH

11. Each marker is to march the number of paces ordered, HALT and TURN ABOUT. When all the markers are in position for a squadron drawn up in close column of flights, they are to be covered off by the squadron warrant officer

MARKERS - COVER

who then reports to the squadron adjutant that the markers have been positioned. The adjutant is to instruct the squadron warrant officer to stand the markers at ease. After standing the markers at ease the squadron warrant officer positions himself to supervise the march on.

Setting Out the Markers—Squadron in Line of Flights (Fig 20)

12. When the markers are being placed for a squadron in line (Fig 20) they are to fall in facing the front of the parade-ground and the squadron warrant officer is to give the commands

MARKERS, ATTEN - TION
NUMBER

NUMBER ONE STAND FAST, REMAINDER, LEFT - TURN
NUMBER TWO MARKER . . . PACES DISTANCE, NUMBER
THREE MARKER . . . PACES DISTANCE, QUICK - MARCH

13. Each marker is to march the number of paces ordered, HALT and RIGHT TURN. They are then covered off by the squadron warrant officer

MARKERS - COVER

who then reports to the squadron adjutant that the markers have been positioned. The adjutant is to instruct the squadron warrant officer to stand the markers at ease. After standing the markers at ease the squadron warrant officer positions himself to supervise the march on.

Setting Out the Markers—Squadron In Column of Flights

14. An alternative squadron formation is in column of flights, the only difference to close column of flights being the flights are spaced at a distance equal to their own frontage instead of at 14 paces—Annex A to Chapter 6. In setting out the markers for a squadron in column of flights the squadron warrant officer must know the flight frontages and order the markers to march the correct number of paces. Otherwise the procedure is the same as that described in Fig 19.

Forming Up

15. The squadron flights (or flight) are to fall in on their flight parade-grounds and are to be paraded, sized and handed over to the flight commander by the senior cadet NCO as described in the previous chapter. The flight commander is to inspect. The flight commander at the appropriate time is to detail his right marker to report to the squadron warrant officer on the review parade-ground.

16. The squadron warrant officer is to know the flight frontage(s) and is to position the markers as previously described.

17. The squadron adjutant positions himself on the centre line of the parade-ground, six paces in front of the parade position of the front rank and after the markers have been positioned orders

MARCH - ON

(On orders the trumpeter is to sound the advance) whereupon the right markers come to attention and each flight is marched on to its marker from the reverse flank by the flight commander.

18. When the flight arrives on its alignment and is about five paces from the halt, the guide is, on his own initiative, to move quickly across the path of the ranks following him and take up his position ahead of the rear rank. On the flight's arrival on its marker, the flight commander orders:

NO . . . FLIGHT - HALT

19. The flight commander then turns the flight to its front and gives the command

STAND, AT - EASE

20. When all flights are in position the squadron warrant officer is to take up his position two paces in rear of the right file of the leading flight.

21. The adjutant then orders

SQUADRON, ATTEN - TION
RIGHT DRESS
EYES FRONT
TELL OFF BY FLIGHTS

whereupon the flight commanders are to call out the number of their flights in sequence. Flight commanders of the leading and rear flights are to call out "flight" in addition to the number as follows

NUMBER ONE FLIGHT
NUMBER TWO
NUMBER THREE FLIGHT

and the flights are to retain their numbers throughout the parade, irrespective of their position in the squadron, unless they are told off again.

22. The adjutant then orders

NUMBERS ONE AND THREE FLIGHTS, STAND AT - EASE
NUMBER TWO FLIGHT, STAND AT - EASE
SQUADRON, ATTEN - TION
STAND AT - EASE

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and the squadron is ready for the squadron commander.

23. When the squadron commander approaches, the adjutant is to give the command

SQUADRON, ATTEN - TION

and reports to the squadron commander by saluting—as his hand is coming down from the salute the squadron commander returns the salute—and after the squadron commander has returned the salute by saying

SQUADRON PRESENT (or otherwise) - SIR

and then, after saluting the squadron commander and waiting from him to complete the return salute, he marches to his position three paces in front of the right file of the leading flight.

24. The squadron commander then orders

SQUADRON, STAND AT - EASE
SQUADRON, ATTEN - TION
OPEN ORDER - MARCH
RIGHT DRESS

whereupon the flight commanders and the squadron adjutant are to turn about while the cadets take up their dressing

EYES FRONT

whereupon the flight commanders and the squadron adjutant turn to the front

OFFICERS TAKE POST IN REVIEW ORDER OUTWARDS - TURN

whereupon the flight commanders and the adjutant turn to their right and the supernumerary officers turn together left.

QUICK - MARCH

whereupon the squadron adjutant marches three paces forward and halts, the flight commanders march to a point opposite the right marker of their flight and halt, and the supernumerary officers march around the flank and take up positions at equal intervals along the frontage of their flight covering off the flight commander.

OFFICERS, LEFT - TURN
SQUADRON, STAND AT - EASE

25. The squadron is now ready to receive the reviewing officer who comes forward to take up his position on the dais in front of the saluting point. When the reviewing officer reaches a point about 50 metres away from the dais, the squadron commander orders

SQUADRON, ATTEN - TION

and when the reviewing officer has taken up his position on the dais

SQUADRON, GENERAL - SALUTE

whereupon all officers salute on the executive word 'salute' (and if a band is present, it plays the salute) and discontinue saluting at the same time as the squadron commander.

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26. The squadron commander then orders

SQUADRON, STAND AT - EASE
STAND - EASY

and hands over the chaplain for prayers. The chaplain (or the squadron commander if there is no padre) is to read the prayers and at the end of the prayers turns to face the squadron commander and then retires. The squadron commander then orders

SQUADRON, ATTEN - TION

27. The squadron commander then marches forward to report to the reviewing officer, halts, salutes and after the reviewing officer returns the salute reports

SQUADRON READY FOR INSPECTION - SIR

salutes again and waits for the reviewing officer to return the salute and leave the dais. He then accompanies the reviewing officer towards No 1 flight and at a convenient moment requests permission to stand the remaining flights at ease. Each flight commander meets the reviewing officer as he arrives at the right flank of his flight and after saluting accompanies him along the ranks during the inspection of the flight, requesting permission to stand the centre and rear ranks at ease bringing them automatically to attention before the reviewing officer reaches that particular rank and vice versa. The reviewing officer must be next to the cadets that he is inspecting so that the flight commander will be at his right shoulder. The squadron commander follows in the rear of the reviewing officer. On completion of the flight inspection the flight commander orders

REAR RANK STAND AT - EASE
NO . . . FLIGHT, ATTEN - TION

and salutes the reviewing officer who proceeds to the right flank of the next flight. The flight commander then orders

NO . . . FLIGHT, STAND AT - EASE

28. The next flight commander orders

NO . . . FLIGHT, ATTEN - TION

and meets the reviewing officer as before.

29. On completion of the inspection (including the band if there is a band on parade) the reviewing officer returns to the dais accompanied by the squadron commander who calls the squadron to attention and when the reviewing officer is in position, salutes and requests

PERMISSION TO CARRY OUT THE MARCH-PAST - SIR

and having received permission salutes, about turns and marches back to his position six paces in front of the squadron, where he orders

OFFICERS TAKE POST, LEFT - TURN
QUICK - MARCH

whereupon the adjutant, flight commander and supernumerary officers march back to their original positions. The squadron commander then orders

OFFICERS INWARDS - TURN

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whereupon all officers turn to the front. The squadron commander then orders

SQUADRON, CLOSE ORDER - MARCH
RIGHT - DRESS (adjutant and flight commanders turn about)
EYES - FRONT (adjutant and flight commanders turn to front)

30. If the squadron is to march past under the command of the squadron commander then the squadron commander proceeds as described under option two in the previous chapter.

31. If the squadron is to march past under the command of cadet executives then the squadron commander proceeds as described under option three in the previous chapter.

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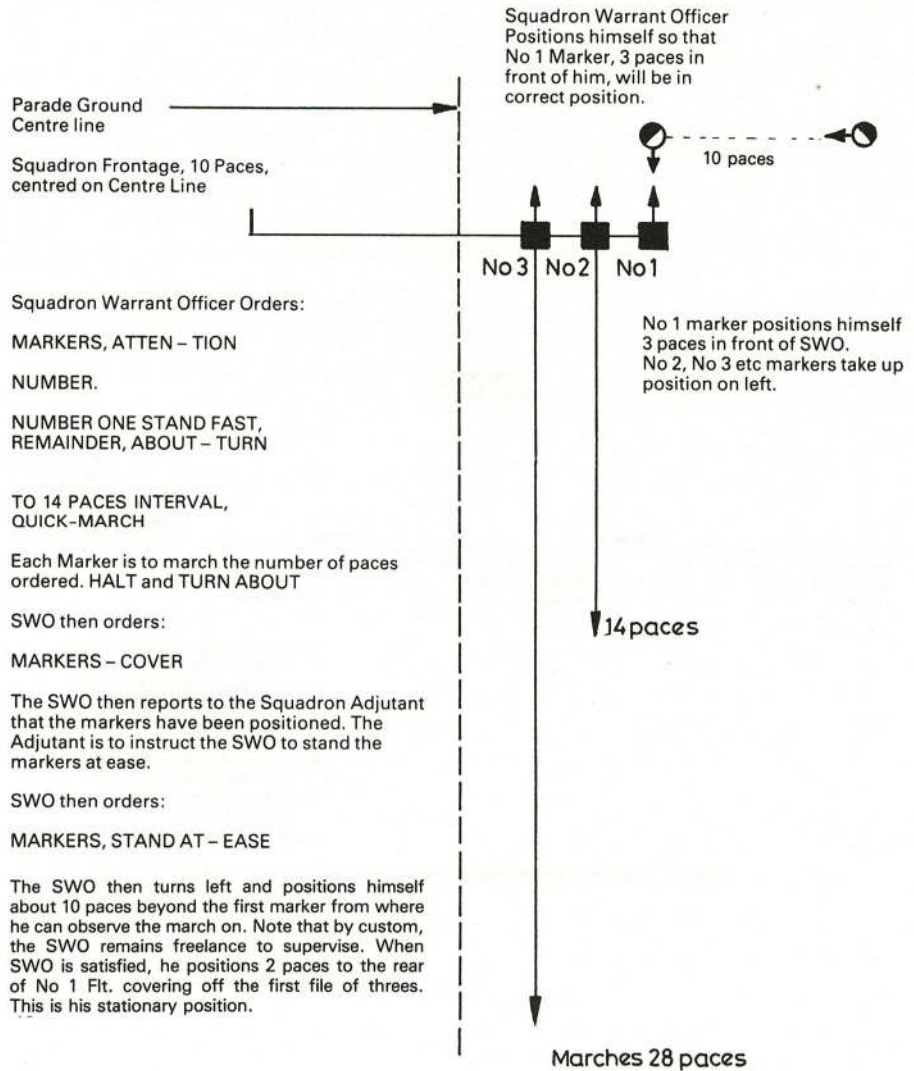
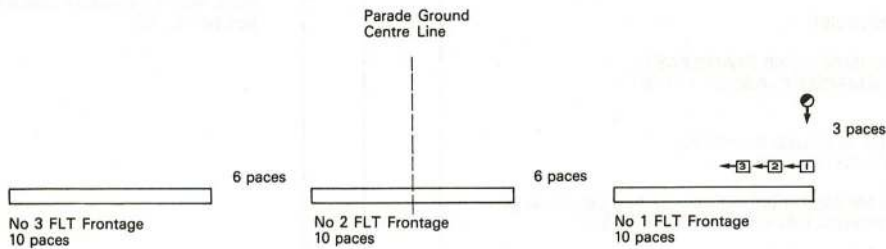


Fig 19 Setting the Markers. Squadron in Close Column of Flights. (Note that in Column of Flights the distance between flights is the FLIGHT FRONTAGE INSTEAD OF 14 PACES)

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1. SWO positions himself 3 paces in front of No 1 FLT marker
2. No 1 MARKER STAND FAST, REMAINDER LEFT-TURN
3. TO 16 PACES INTERVALS, QUICK - MARCH
4. Each marker commences interval count as marker behind halts.
5. When positioned, markers turn right to parade front.
6. SWO then orders, MARKERS - COVER

Fig 20 Setting the Markers—Squadron in Line of Flights



Fig 21 Squadron in Column or Route

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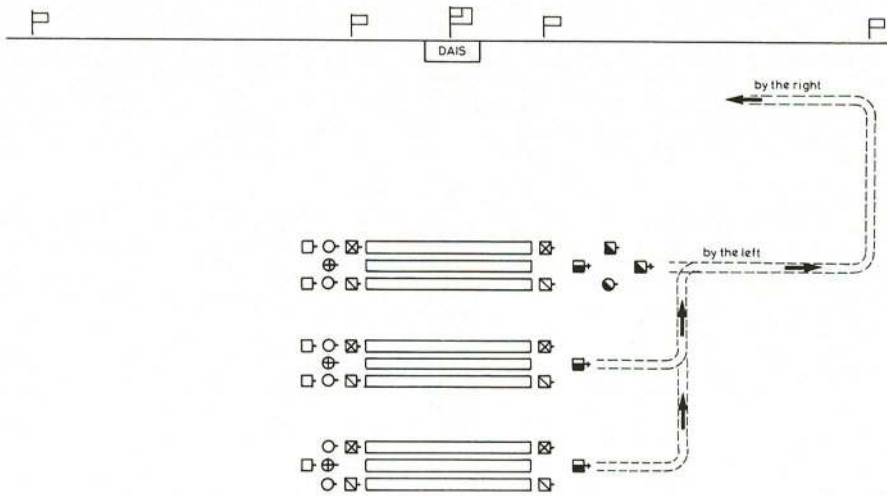


Fig 22 March Past

RULES FOR SPECTATORS AT SQUADRON REVIEWS

1. **Marching on Squadron Banners.** Spectators stand at attention but do not salute or uncover.
2. **Arrival of Reviewing Officer.** Spectators stand at attention — but do not salute or uncover — for the duration of the General Salute.
3. **March Past.** Spectators remain seated when the squadron banner is not on parade but if the squadron banner is on parade they stand at attention (but do not salute or uncover) as the banner passes directly in front of them.
4. **Marching Off.** Spectators remain seated unless the squadron banner is on parade when they would stand at attention (but do not salute or uncover) if the banner happens to pass directly in front of them.

1952
1953
1954
1955

UNITED STATES DEPARTMENT OF AGRICULTURE

1. The first section of the act provides for the establishment of a committee to study the problem of the production of agricultural commodities in the United States and to report to the President and the Congress on or before the first day of January, 1955.

2. The second section of the act provides for the establishment of a committee to study the problem of the production of agricultural commodities in the United States and to report to the President and the Congress on or before the first day of January, 1955.

3. The third section of the act provides for the establishment of a committee to study the problem of the production of agricultural commodities in the United States and to report to the President and the Congress on or before the first day of January, 1955.

4. The fourth section of the act provides for the establishment of a committee to study the problem of the production of agricultural commodities in the United States and to report to the President and the Congress on or before the first day of January, 1955.

SAMPLE PARADE ORDER

AFTER ORDER TO SQUADRON ROUTINE ORDERS

BY

FLIGHT LIEUTENANT.....RAFVR(T)

COMMANDING

NO.....(.....) SQUADRON ATC

ORDER NO

ANNUAL INSPECTION OF THE SQUADRON BY GROUP

CAPTAIN.....RAFRO,

COMMANDANT, ACRHQ (.....)

AT HRS ON

Parade

1. The inspection will begin with a squadron parade on which the reviewing officer will be Group Captain RAFRO.

2. The squadron is to be formed up in one flight in line (or inflights in line of flights or inflights in close column of flights or inflights in column of flights) on the squadron parade ground (or describe where the parade is to be held). After the inspection of the squadron by the reviewing officer the squadron is to march past in column of route under the command of the squadron commander or No 1 flight commander or cadet executives and is to dismiss (describe dismissal procedure).

3. The following personnel are detailed for this parade:

Marshaller(s).....
(To guide the reviewing officer's car to the designated parking point)

Escort..... Pilot Officer? Cadet SNCO?
(To open the car door and escort the reviewing officer to the saluting point — or first to the Guard of Honour if mounted)

(Details of Guard of Honour if mounted)

Parade Commander for Review
for March Past

Parade Adjutant

Parade Warrant Officer

(Details of Squadron Banner Party if Banner is being paraded)

No 1 Flight Commander

Supernumerary Officers

Supernumerary NCOs

NCO IC Flight

Guides and Markers

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Cadets
.....
.....
.....
.....

No 2 Flight Commander *etc*

Timings

- 4. Rehearsals: 9 Aug 79 1910 hrs
- 16 Aug 79 1910 hrs
- 23 Aug 79 1910 hrs

- 5. Parade: 30 Aug 79 Form up on flight parade-ground (or describe where)
- 1910 hrs Flight commander to inspect (or not to inspect as required)
- 1925 hrs Marker to squadron parade-ground
- 1926 hrs March on
- 1930 hrs Reviewing officer's car arrives and Reviewing Officer is conducted to dais.
- General Salute
- Inspection
- March past in column of route and dismiss to duty

Wet Weather

- 6. In the event of wet weather both parade or rehearsal will be converted to assembly parades in squadron headquarters.

Dress

- 7. Dress for the parade and all rehearsals is to be:
 - Officers** *No 1 HD*. Gloves are/are not to be worn. Shirts and ties are to be regulation (no options). Cuff links are to be plain, gold-coloured.
 - Cadets** *Working Dress*. Shirts are to be regulation (no options). No optional items. Cadet warrant officers who have No 1 HD may wear it in which case regulations/orders will be as for officers.

- 8. Medals are/are not to be worn.
(**Note.** That all personnel are to wear standard uniform as laid down *ie* in summer shirt sleeve order may be ordered if required. However, optional items, *ie* Cadet NCO SD caps, are not to be worn; optional shirts, black woollen knitted variety ties are not to be worn; ornate cuff-links are not to be worn; bracelets, trinkets, *etc* are not to be worn)

- 9. Name tags are not to be worn.

Band

- 10. Details of band, if band is being paraded; *ie* names, dress, details of position on parade and during march past and music to be played.

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